

MEETING MINUTES no. 1

of 05.09.2024

On 5 September 2024 at 14:00, the members of the Selection Board participated in the online meeting to carry out their collegial work. The members of the Selection Board were:

- prof. **Enrico Franconi**, professore ordinario presso la Libera Università di Bolzano;
- prof. **Roberto Basili**, professore ordinario presso Università di Roma "Tor Vergata";
- prof. **Mehul Bhatt**, *Professor presso Örebro University.*

The Selection Board was appointed in accordance with the Rector's Decree 24.07.2024, no. 1241 in order to determine the selection methods and criteria for the comparative evaluation of the candidates.

The Selection Board confirms that no actions of challenging one or more members have been brought before the Rector in relation to this on-going public selection procedure. The Selection Board is therefore fully qualified to carry out their tasks, as set out in the announcement of this procedure.

The Selection Board elected the President, Prof. Roberto Basili, and the minute Secretary, Prof. Enrico Franconi.

Each member of the Selection Board certified that they have no degree of kinship, up and including 4th grade, with the other members of the Selection Board (pursuant to art.5, para. 2, D.lgs. no. 1172 of 7 May 1948). They furthermore confirmed that there are no reasons that may lead to the withdrawal or resignation of any of the Board's members, in accordance with art.51, Code of Civil Procedure, as reported below:

A judge must abstain if:

1. he has a conflict of interest with the case or similar cases;
2. he or his spouse has a degree of kinship, up and including 4th degree or if s/he habitually dines or co-habits with any of the parties involved or their legal representatives;
3. he or his spouse has a pending case against any of the parties or has serious enmity or claims credit or owns something to any of the parties involved or their legal representative;
4. he offered legal advice or services in relation to this case, or if he or she gave testimony or acted as magistrate or arbitrator at a different level or if she or he worked as technical consultant for this case;
5. he has been appointed as guardian, support administrator, representative, agent or employer of any of the parties involved; and if she or he is the director or manager of an institution, association (be it not officially recognised), committee of a company or establishment that has an interest in this case.

In any other case in which there is a clear conflict of interest, the judge can ask the appointing Officer to withdraw; if it is the President who must withdraw, the judge's request must be address to the highest appointed Officer.

The Selection Board accepted that selection procedure cannot last more than three months from the date of the appointment by the Rector's Decree. The Rector may extend the deadline only once and for no more than two months only in the case of exceptional and documented reasons brought forth by the President of the Board before the established deadline expires.

The Selection Board accepted that, pursuant to art. 9, para. 7 of the announcement of this procedure, this comparative selection aims to draw up a ranking list of the most qualified and deserving candidates on the basis of their scientific publications, Curriculum Vitae, previous teaching experience, the ability to hold a teaching demonstration and their language skills regarding the languages set out in art. 1 of the announcement.

In accordance with the Rector's Decree regarding this public selection procedure and its regulating documents, the Selection Board determined the following selection methods and criteria to evaluate the candidates' overall academic activity:

- Overall coherence with the scientific sector of this procedure or with an interdisciplinary but related outlook.
- Contracts with Italian and foreign universities or research bodies in the scientific-disciplinary sector that is the subject of the call for applications and/or connected to interdisciplinary activities related to the same sector.
- Principal Investigator in international, national, or industrial research projects.
- Direction or participation in editorial boards of recognised research journals or series.
- Chair of program committees of recognised international and national scientific conferences.
- Chair of organising committees of recognised international and national scientific conferences.
- Invited speaker in national and international recognised scientific conferences, universities, or research institutes.
- Activities in the field of education or dissemination of research and science at national and international level.
- Results obtained through technological transfer in terms of participation in the creation of spin off start-ups, development, application and marketing of patents.
- Participation to university management activities.
- Research collaborations with industry and public administrations as well as third mission activities relevant to the scientific-disciplinary sector of the call.
- The scientific recognition of the candidate within the relevant scientific sector is evaluated using the following Scopus parameters for all the published publications of the candidate appearing in Scopus:
 - Overall number of citations.
 - Hirsch index.
 - Publications in the top 25% most cited documents worldwide.
 - Publications in the top 25% most cited journals according to Citescore, SNIP, SJR.
 - Publications Field-Weighted Citation Impact (the ratio of citations received relative to the expected world average for the subject field, publication type, and publication year).

The evaluation of the scientific publications will be carried out according to the following criteria:

- Originality, methodological rigour and relevance of the publications.
- Coherence with the scientific sector involved in the selection procedure or with an interdisciplinary but related outlook.
- Scientific and editorial relevance as well as circulation within the scientific community - measured with: percentile of citations in Scopus; for journals: Scimago Journal Rank <<https://www.scimagojr.com/journalrank.php>>, and in case of lack of journal, CORE Journal Portal <<http://portal.core.edu.au/jnl-ranks/>>; and for conferences: GGS Conference Rating <<http://www.consortio-cini.it/gii-grin-scie-rating.html>>, and in case of lack of conference, CORE Conference Portal <<http://portal.core.edu.au/conf-ranks/>>.
- Intensity and temporal continuity of the candidate's scientific production by also considering their development within and knowledge of the specific disciplinary sector, except for those periods (duly documented) in which the candidate voluntarily asked for a leave period, especially if it is a parental leave.

With regard to collaborative work and in particular the possibility of identifying the contribution of individual co-authors of publications submitted by candidates that are carried out in collaboration with members of the Selection Committee or third parties, it should be noted that the same will be considered equal between the various authors.

Furthermore, in order to evaluate each candidate's teaching activities, supplementary teaching activities and student tutoring, the Selection Board will take into account the following criteria:

- Teaching activities in university courses, considering the following:
 - o characteristics and quantity of each candidate's university teaching activities during official courses (teaching load, number of contracts obtained and substitute teaching) in Italian and foreign universities and pertaining to scientific disciplinary sector;
 - o characteristics and quantity of each candidate's university additional teaching activity (e.g. post-graduate courses, specialisations) in Italian and foreign universities and pertaining to the relevant scientific disciplinary sector.
- Teaching activities in international PhD schools or invited tutorials or as member of examining boards.

As for the teaching demonstration each candidate will be asked to hold it in English, its maximum duration will be 20 minutes, and the following criteria will be considered:

- teaching clarity and effectiveness;
- ability to fully explain the subject and ability to use adequate terminology;
- ability to frame the subject and related themes;
- ability to provide an up-to-date insight into the subject;
- ability to offer a technical and scientifically sound explanation;
- argumentative ability;
- knowledge and mastering of relevant literature.

The teaching will cover the following subject proper to the scientific-disciplinary field INF/01: Introduction to Computational Linguistics.

As for the language skills, it is required good knowledge of Italian and German language. During the teaching demonstration, good knowledge of Italian and German will be assessed by reading and oral translation of a text pertaining to the subjects proper to the scientific-disciplinary field INF/01 (the translation will be from Italian and German into English of a text on the subject: Introduction to Computational Linguistics).

Each candidate's language skills will be evaluated according to the following criteria:

- ability to fluently read the text;
- command of specific and technical terminology related to the relevant disciplinary sector.

In accordance with the announcement for this public selection procedure, the maximum number of publications to be submitted is 12.

All the aforementioned criteria will be notified to the head of the procedure, who will publish them at:

<https://www.unibz.it/de/home/position-calls/positions-for-academic-staff/6966-informatica?group=61>

After seven days from the date of the publication of the evaluation methods and criteria, the Selection Board can start evaluating the candidates. The Board's evaluations of each candidate's publications, curriculum and teaching activity will result from collegial evaluations by the members of the Selection Board.

Then, the candidates hold a teaching demonstration. The members of the Selection Board will give collegial evaluations of each candidate's teaching demonstration and language competences.

Once the comparative evaluation procedure has come to an end, the Selection Board will approve their reasoned decision by absolute majority taking into account the collegial evaluations of each candidate's scientific publications, curriculum vitae, teaching activities, teaching demonstration and language competences. The Selection Board will provide a ranking list of the best and comparatively most deserving candidates.

After having established the evaluation methods and criteria, the Selection Board sets the dates for each candidate's teaching demonstration on the basis of the number of candidates on the list forwarded to them by the Academic Personnel Office.

CANDIDATE	TEACHING TEST (date and time)
Candidate no. 1	16 October 2024, h. 11:00
Candidate no. 2	16 October 2024, h. 11:30

The Selection Board ended its work at 15:00 and decided to meet again on 19 September 2024 at 17:00 in an online meeting to carry out their collegial work.

Trento, Roma, Berlin - 5 September 2024

The Selection Board

prof. Enrico Franconi
prof. Roberto Basili
prof. Mehul Bhatt