

## **MEETING MINUTES no. 1**

### **of 16.10.2020**

On 16.10.2020 at 9.10 AM, the members of the Selection Board participated in the online meeting to carry out their collegial work. The members of the Selection Board were:

- prof.ssa Antonella De Angeli, professoressa ordinaria presso la Libera Università di Bolzano;
- prof.ssa Barbara Weber, full professor presso University of St. Gallen;
- prof.ssa Paola Velardi, professoressa ordinaria presso l'Università Sapienza di Roma;

The Selection Board was appointed in accordance with the Rector's Decree 07.08.2020, no. 686 in order to determine the selection methods and criteria for the comparative evaluation of the candidates.

The Selection Board confirms that no actions of challenging one or more members have been brought before the Rector in relation to this on-going public selection procedure. The Selection Board is therefore fully qualified to carry out their tasks, as set out in the announcement of this procedure.

The Selection Board elected the President, Prof. Paola Velardi and the minute Secretary, Prof. Antonella De Angeli.

Each member of the Selection Board certified that they have no degree of kinship, up and including 4<sup>th</sup> grade, with the other members of the Selection Board (pursuant to art.5, para. 2, D.lgs. no. 1172 of 7 May 1948). They furthermore confirmed that there are no reasons that may lead to the withdrawal or resignation of any of the Board's members, in accordance with art.51, Code of Civil Procedure, as reported below:

A judge must abstain if:

1. he has a conflict of interest with the case or similar cases;
2. he or his spouse has a degree of kinship, up and including 4<sup>th</sup> degree or if s/he habitually dines or co-habits with any of the parties involved or their legal representatives;
3. he or his spouse has a pending case against any of the parties or has serious enmity or claims credit or owns something to any of the parties involved or their legal representative;
4. he offered legal advice or services in relation to this case, or if he or she gave testimony or acted as magistrate or arbitrator at a different level or if she or he worked as technical consultant for this case;
5. he has been appointed as guardian, support administrator, representative, agent or employer of any of the parties involved; and if she or he is the director or manager of an institution, association (be it not officially recognised), committee of a company or establishment that has an interest in this case.

In any other case in which there is a clear conflict of interest, the judge can ask the appointing Officer to withdraw; if it is the President who must withdraw, the judge's request must be addressed to the highest appointed Officer.

The Selection Board accepted that the selection procedure cannot last more than three months from the date of the appointment by the Rector's Decree. The Rector may extend the deadline only once and for no more than two months only in the case of exceptional and documented reasons brought forth by the President of the Board before the established deadline expires.

The Selection Board accepted that, pursuant to art. 9, para. 7 of the announcement of this procedure, this comparative selection aims to draw up a ranking list of the most qualified and deserving candidates on the basis of their scientific publications, Curriculum Vitae, previous teaching experience,

the ability to hold a teaching demonstration and their language skills regarding the languages set out in art. 1 of the announcement.

In accordance with the Rector's Decree regarding this public selection procedure and its regulating documents, the Selection Board determined the following selection methods and criteria to evaluate the candidates' overall academic activity:

- coherence of the candidate's overall activity with the scientific sector of this procedure or with an interdisciplinary but related outlook;
- organisation, management and coordination of national and international research groups or participation in them;
- having held contracts with other national and international universities, institutions, research centres;
- having carried out research projects in other public and private Italian or foreign institutions;
- organisation, management and coordination of teaching, scientific and management activities at local, national and international level;
- being the editor-in-chief of journals, research series, encyclopaedias and treaties;
- being member of any editorial board of journals, research series, encyclopaedias and treaties;
- being member of any relevant sector association;
- relevant honours and awards obtained in relation to the scientific activity carried out;
- patents obtained and owned;
- results obtained through technological transfer in terms of participation in the creation of spin off start ups, development, application and marketing of patents;
- national and international recognition within the relevant scientific sector, also demonstrated by official invitations to give talks at national and international conferences or publish articles of high scientific value;
- quality and quantity of research grants by local, national, and international funding bodies
- any other qualification or activity that may be relevant to the candidate's full evaluation;

The evaluation of the scientific publications will be carried out according to the following criteria:

- originality, methodological rigour and relevance of the publications;
- coherence with the scientific sector involved in the selection procedure or with an interdisciplinary but related outlook;
- scientific and editorial relevance as well as circulation within the scientific community;
- intensity and temporal continuity of the candidate's scientific production by also taking into account their development within and knowledge of the specific disciplinary sector, except for those periods (duly documented) in which the candidate voluntarily asked for a leave period, especially if it is a parental leave;

In order to evaluate the candidates' scientific publications, the Selection Board will also apply, where possible, the following parameters relating to the disciplinary relevant sector at national and international level:

- overall number of citations;
- overall impact factor
- publications on journals indexed in Scopus and the GII-GRIN-SCIE (GGS) conference rating, and taking into account the international scientometric indicators relating to each candidate;

As for co-authored publications, in order to clearly determine the individual contribution of each co-author and particularly of the candidate under evaluation that may have worked in collaboration with any of the members of the Selection Board or other parties, the following criteria will be applied:

- author's name order: guide, writer, coordinator;

- coherence with the candidate's scientific activity;
- in case each author's contribution may be impossible to define, if no official declarations by the authors are included, all the author's contribution will be considered equal;

Furthermore, in order to evaluate each candidate's teaching activities, supplementary teaching activities and student tutoring, the Selection Board will take into account the following criteria:

- characteristics and quality of each candidate's university teaching activities during official courses (teaching load, number of contracts obtained and substitute teaching) in Italian and foreign universities and pertaining to scientific disciplinary sector;
- characteristics and quality of each candidate's university teaching activity (e.g. post-graduate courses, PhD, specialisations) in Italian and foreign universities and pertaining to the relevant scientific disciplinary sector;
- characteristics and quality of each candidate's other teaching activities with scientific and cultural popularisation aims, which relate to the relevant scientific disciplinary sector;
- management of initiatives with educational purposes;
- the candidate's experience in offering seminars and tutoring activities to students, including supervising students at Bachelor, Master and PhD level pertaining to the relevant scientific disciplinary sector;

As for the teaching demonstration each candidate will be asked to hold, its duration will be 20 minutes in English and the following criteria will be considered:

- communication clarity and effectiveness;
- ability to engage the students and foster enthusiasm for the topic;
- ability to provide an up-to-date insight into the subject;
- argumentative ability;
- persuasive ability;

The teaching demonstration will be held in English and will cover a subject related to the candidate research within the academic discipline INF/01 (Computer Science). The target of the lecture are 2<sup>nd</sup> year MSc students and the title is "Why should you enrol in a PhD programme on [selected topic]?". Each candidate is invited to select a topic and notify the Selection Board before starting.

As for the language skills, the candidates must have an excellent knowledge of English and a good knowledge of Italian and/or German.

The knowledge of English will be tested during the teaching demonstration. The knowledge of German and/or Italian will also be ascertained by reading and oral translation of a passage concerning the topics of the scientific disciplinary field INF/01.

Each candidate's language skills will be evaluated according to the following criteria

- ability to fluently present and discuss the subject of the teaching demonstration;
- ability to use specific and technical terminology related to the relevant disciplinary sector of the announcement;

In accordance with the announcement for this public selection procedure, the maximum number of publications to be submitted is 12.

All the aforementioned criteria will be notified to the head of the procedure, who will publish them at: <https://www.unibz.it/it/home/position-calls/positions-for-academic-staff/4660-informatica?group=68>

After seven days from the date of the publication of the evaluation methods and criteria, the Selection Board can start evaluating the candidates. The Board's evaluations of each candidate's publications, curriculum and teaching activity will result from collegial evaluations by the members of the Selection Board.

After this preliminary evaluation, the candidates will be invited to hold a teaching demonstration. The members of the Selection Board will give collegial evaluations of each candidate's teaching performance and language competences.

Once the comparative evaluation procedure has come to an end, the Selection Board will approve their reasoned decision by absolute majority taking into account the collegial evaluations of each candidate's scientific publications, curriculum vitae, teaching activities, teaching performance and language competences. The Selection Board will provide a ranking list of the best and comparatively most deserving candidates.

After having established the evaluation methods and criteria, the Selection Board sets the dates for each candidate's teaching demonstration on the basis of the number of candidates on the list forwarded to them by the Academic Personnel Office.

<b>CANDIDATE</b>	<b>TEACHING DEMONSTRATION (date and time)</b>
Candidate n. 1	25.11.2020, h. 09:00
Candidate n. 2	25.11.2020, h. 09:40
Candidate n. 3	25.11.2020, h. 10:30
Candidate n. 4	25.11.2020, h. 13:00
Candidate n. 5	25.11.2020, h. 13:40

The Selection Board ended its work at 10.15 and decided to meet again on 18.11.2020 at 14.00 in an online meeting to carry out their collegial work.

Bolzano, St Gallen, Roma 16.10.2020

Read, approved and duly signed.

The Selection Board:

prof.ssa Antonella De Angeli

prof.ssa Barbara Weber

prof.ssa Paola Velardi

