

## Attachment A

SUBSTITUTE DECLARATION OF CERTIFICATION  
Art. 46 D.P.R. 28<sup>th</sup> December 2000, no. 445)

SUBSTITUTE DECLARATION OF AFFIDAVIT REGARDING FACTS, STATUSES, AND PERSONAL  
QUALITIES DIRECTLY KNOWN TO THE DECLARANT  
(Art. 47 D.P.R. 28<sup>th</sup> December 2000, n. 445)

### Faculty of Economics and Management

Indication of the selection procedure \_\_\_\_\_

Academic-disciplinary sector: (if applicable) \_\_\_\_\_

Indication of the subject/subjects: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

attn. \_\_\_\_\_

The undersigned name \_\_\_\_\_ surname \_\_\_\_\_

requests to be admitted to compete in the above-described selection procedure:

For this purpose, in accordance with artt. 46 and 47 of D.P.R. (Decree of the President of the Republic) no. 445 of 28<sup>th</sup> December 2000 and the provisions therein, and aware that falsification of documents and untrue declarations are punished, in accordance with the penal code and with the special laws regarding the matter, declares under her/his own responsibility that:

#### **1) Personal data and declaration of consent:**

a) s/he was born on \_\_\_\_\_ in \_\_\_\_\_  
prov./county \_\_\_\_\_ country \_\_\_\_\_

b) s/he has the following code of personal identification (tax code):

\_\_\_\_\_

c) s/he has her/his residence in

\_\_\_\_\_

prov./county \_\_\_\_\_ address \_\_\_\_\_

\_\_\_\_\_ post code \_\_\_\_\_

- d) s/he possesses the following citizenship: \_\_\_\_\_
- e) s/he chooses the following address, where communications regarding the present selection procedure can be sent, and undertakes to inform the Faculty Secretariat regarding any subsequent variations:
- address: \_\_\_\_\_
- town (post code): \_\_\_\_\_
- prov./county: \_\_\_\_\_
- Telephone: \_\_\_\_\_
- E-mail: \_\_\_\_\_
- Fax: \_\_\_\_\_
- f) s/he has read the advertisement concerning this selection procedure and accepts all its provisions
- g) s/he is not a relative or a relative through marriage (up to the 4th degree) of a professor of the Faculty which has issued the announcement or of the Rector, the Director or a member of the University Council of the Free University of Bozen-Bolzano:
- h) s/he does not have any criminal convictions that, under current legislation, have temporarily or permanently disqualified her/him from public office;
- i) s/he does not have further criminal convictions, even after final sentences in a criminal proceeding where the sanction has been requested or where sentences have been pronounced but which allows the defendant the benefit of not having a criminal record as per article 175 of the Italian Penal Code.;
- j) s/he not involved in any pending criminal suit or currently undergoing criminal proceedings (or is involved in the following; please, indicate below):  
\_\_\_\_\_  
\_\_\_\_\_
- k) s/he gives the person in charge of the selection procedure the permission to undertake any checks on any substitute declarations that have been presented by the undersigned in accordance with art. 46 and 47 of D.P.R. no. 445/2000, including asking foreign authorities;
- l) s/he gives her/his permission for the personal details that s/he has supplied to be processed as per Italian legislative decree 196/2003 for any procedure that is connected to this selection procedure and any contracts that may be drawn up as a consequence
- m) s/he gives her/his permission regarding the publication of the rank list (with name) of the selection procedure on the Faculty's official notice board and the webpages of the Free University of Bozen/Bolzano.

**2) Qualifications and publications**

**a1) s/he is in possession of the following diploma/degree** (the highest qualification relevant to the post advertised):

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awarded on \_\_\_\_\_

at \_\_\_\_\_

with \_\_\_\_\_ the \_\_\_\_\_ assessment/final \_\_\_\_\_ mark

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**a2) s/he is in possession of a four-year undergraduate degree (Bachelor) or a Master degree or an equivalent qualification** (if not already indicated under point a1)

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awarded on \_\_\_\_\_

at \_\_\_\_\_

with \_\_\_\_\_ the \_\_\_\_\_ assessment/final \_\_\_\_\_ mark

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**b) current occupation**

- main occupation: since \_\_\_\_\_ s/he has worked as

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(specify \_\_\_\_\_ role) \_\_\_\_\_ for \_\_\_\_\_ the \_\_\_\_\_ following \_\_\_\_\_ employer

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area of responsibility \_\_\_\_\_

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- second occupation: since \_\_\_\_\_ s/he has worked as

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(specify role) for the following employer

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area of responsibility \_\_\_\_\_

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**c) s/he is in possession of (indicate max. 5) the following professional qualifications and other certificates (e.g. specialization course, Master or other), relevant to the post advertised:**

- \_\_\_\_\_

- \_\_\_\_\_

- \_\_\_\_\_

- \_\_\_\_\_

- \_\_\_\_\_

**d) s/he has the following professional experience (indicate max. 5) relevant to the post advertised**

- \_\_\_\_\_

- \_\_\_\_\_

- \_\_\_\_\_

- \_\_\_\_\_

e) s/he has (indicate max. 5) the following teaching experience in the advertised subject or in topics related to it:

Academic year	Course Name and number of hours	SSD (scientific-disciplinary sector)	Language of instruction	Definition of the position with indication of the level	Academic institution (University)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

f) s/he has not received any negative evaluation of their teaching activities in the advertised subject or in a related field in the past three academic years and received the following teaching evaluation for the past three academic years that is relevant for the post advertised:

Academic year	Course	Academic institution (University)
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____	_____	_____
_____	_____	_____
_____	_____	_____

(Only the submitted teaching evaluation will be considered)

**g) s/he has published the following monographs/articles/etc. relevant to the post advertised (indicate max. 8):**

Title	Author/s	Year	Type (e.g. monograph, article,)	Other information for identification (e.g. DOI, ISBN-ISSN, etc.)	Chapter (number of pages)	Editor, title of the volume or the journal where the contribution was published
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

**h) s/he has the following scientific experience (indicate max. 5) relevant to the post advertised**

From/until	Title of the project	Institution (e.g. University) and project coordinator	Financial aid provider	Amount received	Position
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**i) s/he is in possession of the following further certificates (indicate max. 5) Relevant to the post advertised:**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**j) s/he is in possession of the following preferred qualification/s for the attribution of teaching contracts in case of an otherwise equal evaluation of the candidates (see art. 5 to the advertisement)**

- o Scientific Habilitation in the sector \_\_\_\_\_ as \_\_\_\_\_ (indicate if associate or full professor) obtained on \_\_\_\_\_ or an equivalent qualification received abroad on \_\_\_\_\_ from \_\_\_\_\_
  
- o PhD and Scientific Habilitation or an equivalent qualification received abroad in \_\_\_\_\_  
 \_\_\_\_\_  
 on \_\_\_\_\_ from \_\_\_\_\_

**k) s/he has the following language skills certified by:**

- mother tongue: \_\_\_\_\_
- the following language certificates  
 \_\_\_\_\_
- teaching experience in the official teaching language (indicate only if different from the courses indicates under point e)

Academic year	Course Name and number of hours	SSD (scientific-disciplinary sector)	Language	Definition of the position	Academic institution (University)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____



_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

The undersigned attaches to the present application:

- |  |
|--|
| <ul style="list-style-type: none"> <li>• 1 photocopy of a valid document of identity</li> </ul>  |
| <ul style="list-style-type: none"> <li>• Teaching evaluations (if indicated)</li> </ul>  |
| <ul style="list-style-type: none"> <li>• Only for Non-EU citizens: if necessary, all certificates regarding point 2 of the present form (titles and publications)</li> </ul> |

Place and date \_\_\_\_\_

Signature\* \_\_\_\_\_

\* In accordance with art. 39, r 1 of D.P.R. 445/2000 the present declaration requires no authentication of the signature.

The duly completed form has to be signed and submitted together with all the attachments to the Faculty Secretariat by the indicated deadline in one of the following ways: personally, through the post,, via email or Fax.

Notes:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_