

Syllabus

Course description

Course title	Introduction to Management
Course code	30160
Scientific sector	SECS-P/08
Degree	Tourism, Sport and Event Management
Semester and academic year	1 st Semester – 2020/2021
Year	1 st year
Credits	6
Modular	No

Total lecturing hours	36
Total lab hours	-
Total exercise hours	18
Attendance	suggested, but not required
Prerequisites	not foreseen
Course page	https://www.unibz.it/it/faculties/economics-management/bachelor-tourism-sport-event-management/course-offering/?academicYear=2020

Specific educational objectives	<p>The course refers to the basic educational activities and belongs to the scientific area of Business Administration.</p> <p>The main objective of the course is to provide a general overview of scientific content in the area of general management. It focuses on the scientific notions related with general management covering the main functions of management such as planning, organizing and controlling, and specific topics like managerial decision-making and quality management.</p> <p>In the end of the course students should be able to understand different approaches to management and reflect on their own management style.</p>
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Lecturer	<p>Dr. Oksana Tokarchuk Tel: 0471 013020, Mail: Oksana.Tokarchuk@unibz.it Campus Bruneck-Brunico, 1st Floor, Professors Room 1.09; https://www.unibz.it/en/faculties/economics-management/academic-staff/person/30163-oksana-tokarchuk</p>
Scientific sector of the lecturer	SECS-P/08
Teaching language	English
Office hours	https://www.unibz.it/en/timetable/?department=26&degree=13009%2C13134
Lecturing assistant	<p>Dr. Oksana Tokarchuk Tel: 0471 013020, Mail: Oksana.Tokarchuk@unibz.it Campus Bruneck-Brunico, 1st Floor, Professors Room 1.09;</p>

	https://www.unibz.it/en/faculties/economics-management/academic-staff/person/30163-oksana-tokarchuk
Teaching assistant	-
Office hours	-
List of topics covered	<p>The course covers the following main topics:</p> <ol style="list-style-type: none"> 1. What is management and who is a manager 2. The history of managerial thought 3. Planning in management 4. Organizational structures and human resources management 5. Control in management 6. Decision making in management
Teaching format	Frontal lectures, experiential exercises, discussions of case studies, exercises

Learning outcomes	<p><u>Knowledge and understanding</u></p> <ul style="list-style-type: none"> • Knowledge and understanding of enterprises' management theories • Knowledge and understanding organizational behavior in different settings • Knowledge and understanding organization and management of human resources • Knowledge and understanding of the interplay between different functions of management <p><u>Applying knowledge and understanding</u></p> <ul style="list-style-type: none"> • Ability to apply diverse aspects of managerial theory to the service sector • Ability to analyze internal and external managerial problems offering possible solutions • Ability to manage human resources in different organizational settings • Ability to see management of the organization as separate functions and as a whole <p><u>Making judgments</u> in order to choose and apply management theories with respect to the current situation of the firm</p> <p><u>Communication skills</u> in the ability to discuss situations relevant for management in a precise and coherent way</p> <p><u>Learning skills</u> through acquisition of basic notions of general management and instruments and models of managerial decision-making</p>
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<p>Assessment</p>	<p><u>Attending students:</u></p> <p>Group project work studying managerial situation and presentation during the lecture counting for 30% of final grade True and false questions at the end of each topic to be taken in class – 10% of final grade Written exam – open book written exam consisting of essay style questions evaluating capacity to express independent judgment with respect to a managerial situation – 60% of final grade</p> <p>Duration exam: 60 minutes</p> <p><u>Non-attending students:</u></p> <p>Written exam – open book written exam consisting of some true and false questions aimed at evaluating general understanding of managerial theories and concepts; some essay style questions evaluating capacity to express independent judgement with respect to a managerial situation.</p> <p>Duration exam: 90 minutes</p>
<p>Assessment language</p>	<p>English</p>
<p>Evaluation criteria and criteria for awarding marks</p>	<p>Group project is evaluated according to the clarity of research objective, relevance of the project with respect to established objective, clarity of exposition, use of appropriate scientific and industry-related references.</p> <p>The assessment of written exam is based on the relevance with respect to the question and clarity in exposition, ability to base own opinion on acquired knowledge and critical thinking, ability to structure response into concise and clear way.</p>
<p>Required readings</p>	<p>Daft, R. (2016) Management, 12th edition</p>
<p>Supplementary readings</p>	<p>Daft, R., and Marcic, D. (2013) Building management skills. An Action-First Approach, 1st edition Schermerhorn, R.J. (2012). Exploring Management, 3rd Edition. John Wiley and Sons. Boddy, D. (2008). Management. An Introduction. 4th Edition. Bazerman M.H. Moore D. A. (2009) Judgment in managerial decision making, 7th edition</p>